

**38th UALE Northeast Regional Summer School for Union Women
Pre-Arrival and Orientation Packet**

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Dear Sister,

Welcome to the 38th UALE Northeast Summer School for Union Women! The 2013 summer school will take place Saturday, July 20th through Thursday, July 25th at Cornell University in Ithaca, NY. This is your Pre-Arrival and Orientation packet. Please read it carefully. It includes an outline of school activities, expectations, information about how to review the workshops and submit your course preferences directions, and a Packing Checklist.

Check-in and registration is on Saturday, July 20th, from 2-5:00pm at the Robert Purcell Community Center (RPCC) at 107 Jessup Road, Ithaca New York 14853 (FOR GPS GOGGLE MAPS) in the Wendy Purcell Lounge. During this time, you will check-in with the RPCC housing and dining staff and obtain keys, dining card, parking permits (if applicable) and other material regarding the campus. Additionally, you will register with the Summer School staff and obtain details about your class schedule and orientation information for the week. After you register with the RPCC housing and dining staff and the Summer School staff you may check into your room, relax, and then head to the RPCC Market Place Eatery for dinner before the Opening Plenary which starts at 7:30pm. Please make every effort to arrive at the RPCC between 2 and 5 pm. Unfortunately, no early arrivals are permitted without prior arrangements. We cannot accept last minute housing accommodations.

Saturday's Opening Plenary starts at 7:30pm and lasts until around 9:00pm. If you arrive late, you should plan on coming directly to the Opening Plenary in the RPCC Auditorium. After the Opening Plenary you can check-in with the RPCC housing and dining staff by going to the Robert Purcell Community Center Service Desk, located on the 1st floor of RPCC. To receive your class schedule and details about the week's events you must also register with the Summer School Staff. For late arrivals, you can register with the Summer School staff on Saturday evening following the opening plenary or on Sunday morning from 7-8:15am in the RPCC Marketplace Eatery.

We need four forms returned to us prior to your arrival on campus so that we can place you in the appropriate leadership skills class and enroll you in your preferred workshops. These forms include your Workshop Requests and Preferences form, your Leadership Skills Class Placement form, Labor History Night survey, and a Special Needs form. These forms are available online and can be submitted via the website: <http://www.ilr.cornell.edu/workerinstitute/uale2013ne/registration.html>. If you prefer these forms to be mailed to you please contact Stacy Reynolds at sjr29@cornell.edu. If you have not already returned these forms, please do so as soon as possible as students are placed in classes on a first-come, first-served basis. The sooner you return these forms, the greater the chances are that you will get the workshops you want. If you have not filled out these forms prior to arriving on campus, you will be able to complete the forms during registration. However, the selection of workshops available will be limited and you may not be placed in the ideal leadership skills group. Also, we will need your feedback on the pre-arrival process and have included an evaluation form in this packet to be completed and returned when you arrive on campus. Thank you in advance for your thoughts and comments.

Questions? We are here to help make your preparation and arrival as smooth as possible! Susan Porter is available at smp328@cornell.edu to answer any questions you might have now that you have registered for the NE Summer School for Union Women. Contact Julie Sadler at jsadler33@gmail.com with questions big or small and she can answer your question or direct you to the right person.

We are looking forward to seeing everyone at the end of July.

In Sisterhood and Solidarity,

Lara Skinner, KC Wagner, Julie Sadler, Yolanda Medina deJesus, and Susan Porter

NE SUMMER SCHOOL SPONSORS & HOSTS

UALE

The United Association for Labor Education is an organization of labor educators who advocate education as an essential tool with which to develop new union leadership and to promote an understanding of collective bargaining and the right to organize for all workers. UALE sponsors the four regional Summer Schools for Union Women. The organization also publishes a journal, *Labor Studies Journal*, and holds an annual conference for all persons engaged in labor education, whether affiliated with unions, universities, nonprofits, or independent. Information on joining UALE can be found on their web site: <http://uale.org/about-uale>

Equity at Work, The Worker Institute

The Worker Institute at Cornell, based at the ILR School, is a broad forum for research and education on contemporary labor issues. The institute applies innovative thinking and a problem-solving approach to the workplace, economy and society, bringing together in collaborative projects researchers, educators and students with practitioners in labor, business, and policymaking. We need this combined expertise and engagement to confront growing economic and social inequalities, in the interests of working people and their families. Information about Equity at Work and The Worker Institute can be found on their web site: <http://www.ilr.cornell.edu/workerinstitute/initiatives/equity-at-work/index.html>.

SCHOOL CONTRIBUTORS

We would like to thank the people and organizations below for their contributions and assistance in making the Northeast Summer School a reality:

- **The Berger-Marks Foundation** & Carolyn Jacobson, <http://www.bergermarks.org/>
- **New York State AFL-CIO**, <http://nysaflcio.org> and Mario Cilento, President and Suzy Ballantyne, Executive Assistant to the President – Governmental Affairs/COPE
- **Labor Lines**, A Radio Program About Working Men and Women, the Organizations That Represent Them and the Communities in Which They Live, <http://www.laborlines.com/> & Sara Fusco, producer.
- **NYSUT (NYS United Teachers)**, AFT & NEA, AFL-CIO, <http://www.nysut.org/>
- **CLUW, the Coalition of Labor Union Women** & Karen See, President, <http://www.cluw.org/>
- **Karen Oh** - Karen is the talented graphic artist, who created the wonderful logo for the 2013 School. She can be reached at Karen@houseofcakes.com
- **Arnold Press**, a union press based in Ithaca, NY and Chris Becker who donated the printing of the summer school flyers. www.arnoldprintingcorp.com

PACKING CHECKLIST FOR NE REGIONAL SUMMER SCHOOL FOR UNION WOMEN

- Your Union Contract - REQUIRED**
- Your Union Constitution And By-Laws - REQUIRED**
- Your Union Tee Shirt for the school picture**
- Pre-arrival & Orientation Material (this packet)**
- Comfortable clothing
- Walking shoes or sneakers as you will be walking between buildings
- Sweatshirt, sweater, or jacket (July weather in upstate NY is unpredictable)
- Notebook and pen(s) to take notes with during classes
- Alarm clock!
- Cell phone or calling card for phone calls at pay phones
- Laptop computer for internet access, homework, writing articles for summer school blog
- Shower and bath supplies, extra hangers, detergent
- Exercise clothes as there are lots of walking and jogging paths in the area and if you are so inclined there is a gym and pool access for an additional daily fee

- Health Insurance Information (just in case)
- Union buttons, lanyards, cups etc., to share or exchange with sister students
- Musical instruments, poems, jokes, music scores, etc. for Talent Night
- Cash to cover incidentals during the week
- Small fan for those who opted for the single rooms in the Mews Dorm as these rooms are “air-cooled” rather than air conditioned and so you may need some extra fan(s)

- Small bag or tote to carry items around throughout the day as you may not have time to return to your room throughout the day

- \$20 -30 for commemorative summer school items (ex. water bottles, tote)
These items are a great memento of the school or make excellent gifts for union sisters and the proceeds go to our Scholarship Fund

- Some bed linens and towels are provided – but you will use the same set for the week as there is not a “housekeeping” service like hotels offer. So you may want to bring a favorite pillow or towel if it will make your stay more comfortable!

UPON ARRIVAL & CHECK-IN PROCESS:

CHECK IN DETAILS:

Check-in and registration is on Saturday, July 20th, from 2-5:00pm at the Robert Purcell Community Center (RPCC) in the Wendy Purcell Lounge. During this time, you will check-in with the RPCC housing and dining staff and obtain keys, dining card, parking permits (if applicable) and other material regarding the campus. Additionally, you will register with the Summer School staff and obtain details about your class schedule and orientation information for the week. After you register with the RPCC housing and dining staff and the Summer School staff you may check into your room, relax, and then head to the RPCC Market Place Eatery for dinner before the Opening Plenary. The Opening Plenary starts at 7:30pm. Please make every effort to arrive at the RPCC between 2 and 5 pm. Unfortunately, no early arrivals are permitted without prior arrangements. We cannot accept last minute housing accommodations.

LATE ARRIVALS:

Saturday's Opening Plenary starts at 7:30pm and lasts until around 9:00pm. If you arrive after 6:00pm you should plan on coming directly to the Opening Plenary in the RPCC Auditorium. After the Opening Plenary you can check-in with the RPCC housing and dining staff by going to the Robert Purcell Community Center Service Desk, located on the 1st floor of RPCC.

The Robert Purcell Service Desk will be open daily from 7:00AM to 11:00PM. ***Should you arrive after 11:00PM,*** you will need to contact the on-call conference assistant. This can be done in two ways:

- Dial from a personal phone to [607-255-6214](tel:607-255-6214)
- As you arrive at the Robert Purcell Community Center (north doors), you will see a yellow campus phone near the door. Pick up that phone and dial 56214

Both numbers will be directed to an on-call conference assistant that will be able assist you within minutes.

To receive your class schedule and details about the week's events you must register with the Summer School Staff. For late arrivals, you can register with the Summer School staff on Saturday evening following the opening plenary or on Sunday morning from 7-8:15am in the RPCC Marketplace Eatery.

Questions? We are here to help make your preparation and arrival as smooth as possible! Susan Porter is available at smp328@cornell.edu to answer any questions you might have now that you have registered for the NE Summer School for Union Women. Contact Julie Sadler at jsadler33@gmail.com with questions big or small and she can answer your question or direct you to the right person.

COMMUTERS:

The commuting option is relatively new to the NE Summer School for Union Women, added to accommodate the needs of union women who live near the hosting university. We expect you to participate in all scheduled activities. **Saturday Opening Session is mandatory.** We welcome participants and give an overview of the school. Every student also introduces herself. If you do not attend, you will not know anybody and no one will know you!

INCLUSIVE LEARNING COMMUNITY:

The Northeast Summer School for Union Women strives to be a safe and inclusive learning environment for all students and instructors alike. We adhere to the following principles of unity:

We respect each other's race, religion, national origin, age, sex, gender expression and identity, immigrant status, sexual orientation, political affiliation, and language.

We communicate in class and during the summer school with awareness that:

- a) Life experiences and perceptions vary; be mindful of what you say and how you say it.
- b) What you mean to say, with the best of intentions, may not always be interpreted that way by others.
- c) Giving constructive feedback promotes respectful dialogue.
- d) Being open to hearing constructive feedback promotes understanding.

The school coordinators and educators will address issues that undermine the safety, inclusiveness and unity of the summer school. The school reserves the right to ask students or staff to leave if it is determined that behavior violates or compromises the safety, inclusiveness and unity of the school.

There is time for talk and relaxation and walking around campus at Summer School, but this is not a vacation. This is a demanding program, but full participation is what makes the Summer School such a unique and exciting experience.

GROUP PHOTO:

There will be a group photo taken on Sunday, July 21st. Plan to wear your Union t-shirt if you have one. You will receive a copy of this group photo at the end of the week.

WORKSHOP DESCRIPTIONS AND INSTRUCTOR BIOS:

Please see the workshop schedule and descriptions along with the instructors' background and bios on Cornell University's The Worker Institute weblink:

<http://www.ilr.cornell.edu/workerinstitute/uale2013ne/program.html>.

To pre-register for workshops and facilitate the proper placement into a leadership skills class, you will need to fill out the Workshop Pre-Registration Form and the Leadership Skills Questionnaire both available at

<http://www.ilr.cornell.edu/workerinstitute/uale2013ne/registration.html>.

EVENING EVENTS OVERVIEW:

Throughout the week, we will be participating in various evening events starting with the Opening or Welcome Plenary. Sunday night is Fun Night - a talent show with live music, showcasing student and staff talent. Everyone is invited to participate, **so please bring musical instruments, poems, jokes, skits, etc.** On Monday night, we will have a picnic on the porch outside the Robert Purcell Community Center. For Tuesday night, we will have an optional film night. Wednesday is Labor History Night, which will honor past and present labor heroines through slides, dramatic readings and song. The Labor History Night reception afterwards will be sponsored by Labor Lines. This year Labor History Night and the school will commemorate Gloria Johnson, an activist, leader, and mentor to us in the NE Regional Summer School for Union Women. Note: Events are subject to change and announcements will be made throughout the week.

LABOR HISTORY NIGHT:

Many students say that Labor History Night, in which we honor the struggles and achievements of our foremothers, is a highlight of the school. We invite you to share your story about your personal heroine or role model, a woman who has fought for rights in the workplace, using the weblink to access the Labor History Night Summer School Survey (<http://www.ilr.cornell.edu/workerinstitute/uale2013ne/UALE-2013-NE-LaborHistoryNightForm.html>).

STUDENT ASSEMBLY:

On the first day of classes, your Leadership Skills instructors will explain the role of the Student Assembly and facilitate the election of the Student Assembly Representatives. Representatives are elected from each Leadership Skills class and are charged with being a liaison between their fellow students and the Summer School staff. Members will have a meeting every day during lunch to discuss any issues students have brought to them.

SCHOOL BLOG:

This year we will be blogging about the NE Summer School for Union Women and creating an online newsletter. Your Leadership Skills instructors will share information about the blog and each LS class will elect/appoint a blogger. Bloggers will meet every day during lunch with either Amy or Judy to review assignments and discuss blog content. Students interested in learning how to create a blog for your union should also consider taking the workshop *Take Action: Building Strong Unions Through Blogging* with Amy Dietz and Judy Hoover. If you intend to blog please bring a laptop or smart phone if possible. Participants will have access to a computer lab located in the RPCC building (where the classrooms and dining facilities are located).

UALE SUMMER SCHOOL 2013 SCHEDULE*

All meals and most events at Robert Purcell Community Center
Cornell North Campus - 107 Jessup Road, Ithaca, New York 14843 (FOR GPS Navigation)

	Saturday 7/20	Sunday 7/21	Monday 7/22	Tuesday 7/23	Wednesday 7/24	Thursday 7/25
7-8:00 am		Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
8:15-8:40 am		Plenary	Plenary	Plenary	Plenary	Check-out time
8:45-10:15 am		Keynote speaker	Leadership Skills	Leadership Skills	Leadership Skills	Evaluation and Leadership Skills 9-10:30 am
10:15-10:30 am	Check-in (2:00 -5:00pm) Wendy Purcell Lounge	Break	Break	Break	Break	
10:30 am -12:00 pm		Workshop B	Workshop B	Leadership Skills	Meetings by states	Brunch and graduation 10:45 am - 1:00 pm
12:00 pm-1:15 pm		Lunch	Lunch	Lunch	Lunch	
1:15 pm -3:15 pm		Workshop A	Workshop A	Workshop A	Workshop A	Additional check-out opportunity from 1-2:00pm
3:15 pm-3:30 pm		Break	Break	Break	Break	
3:30 pm -5:00 pm		Leadership Skills	WORLD CAFÉ Panel Program	Workshop C	Workshop C	
5:00 pm-7:00 pm		Dinner Robert Purcell Community Center	Group Photo, Dinner	Picnic dinner	Dinner	
7:30 pm -9:00 pm	Opening Plenary	Fun Night	Poster Making	Film Night	Labor History Night, multi-media presentation	

*Events and locations are subject to change and an updated schedule will be shared at registration and any changes will be announced.

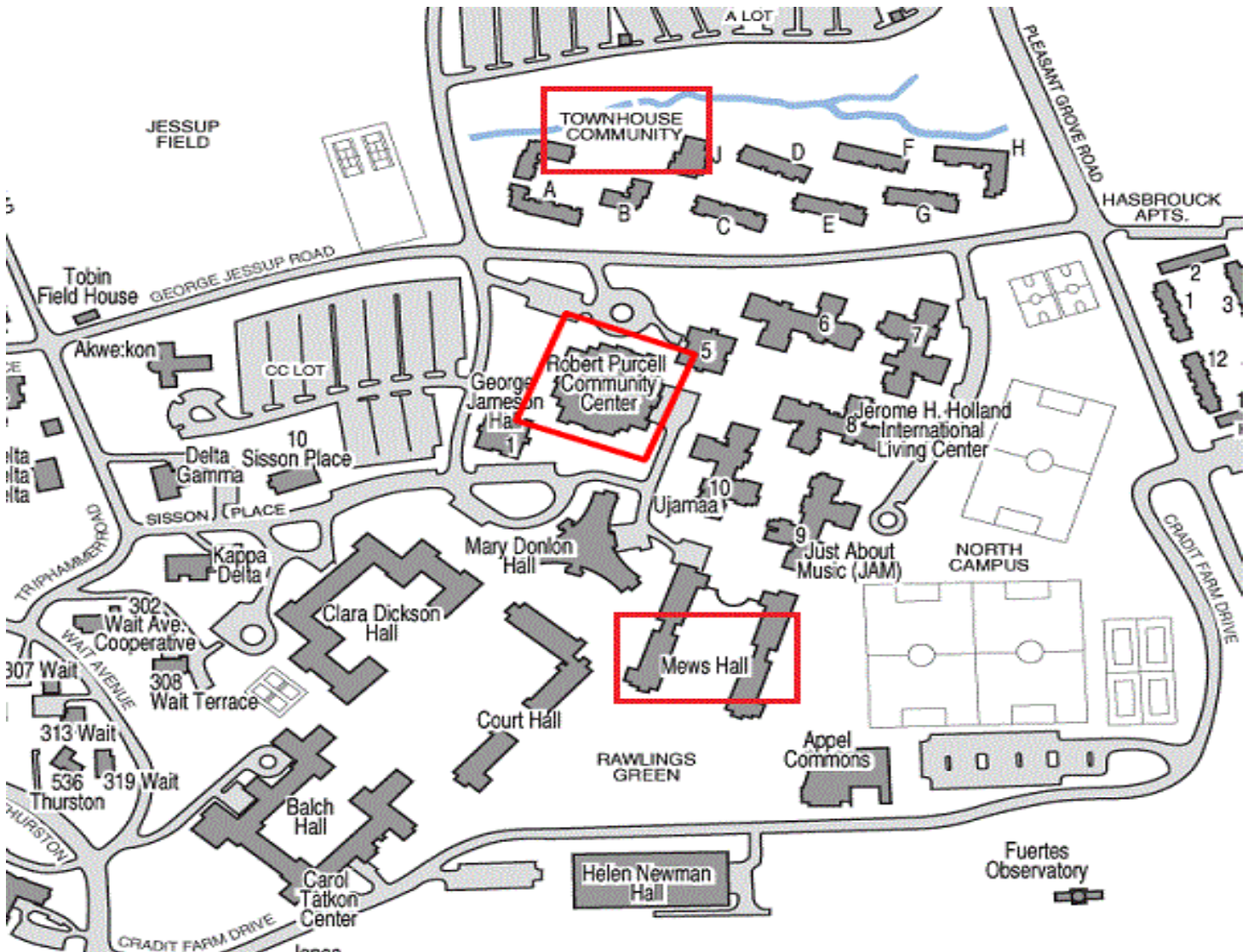
GETTING TO CORNELL UNIVERSITY:

The 2013 NE Summer School for Union Women is located in Ithaca, New York, on the Cornell University campus. All activities and classes will be held in the section of Cornell known as "North Campus". Classes, meals, and evening events are held at Robert Purcell Community Center (RPPC). Parking and dormitory housing are within a five-minute walk of RPPC. See map below to familiarize yourself with the campus. Additional maps will be provided upon check-in.

Questions? We are here to help make your preparation and arrival as smooth as possible! Susan Porter is available at smp328@cornell.edu to answer any questions you might have now that you have registered for the NE Summer School for Union Women. Contact Julie Sadler at jsadler33@gmail.com with questions big or small and she can answer your question or direct you to the right person.

Overview of the North Campus Cornell Area

The below map shows the Cornell's North Campus area, including Robert Purcell Community Center, the dormitories (Townhouse Community and Mews Hall), and the two nearby parking lots (A lot and CC lot).



Traveling to Summer School at Cornell

Cornell University is easily accessible by car, bus or plane. Driving instructions as well as airport and bus information are included below and additional information is available at the [Visit Cornell](#) web site.

BY BUS:

If you are traveling from New York City, there is [Short Line bus service](#) directly to Cornell's North Campus.

If traveling by another bus line, the Ithaca bus terminal is located in downtown Ithaca at the corner of W. State Street and N. Fulton Street. The terminal is serviced by [Greyhound](#), [Shortline](#), [New York Trailways](#), and [Swarthout Coaches](#). [Tompkins Consolidated Area Transit](#) (TCAT) buses or a taxi can bring you to campus from the Ithaca bus terminal. TCAT also serves as Cornell's primary form of on-campus transportation. See below for more details about taxis and local bus information.

BY TRAIN:

The nearest [Amtrak station](#) is in Syracuse, NY, about 90 minutes from Ithaca. Syracuse is connected to the Empire (NYC–Niagara Falls), Lake Shore Limited (Chicago–Boston), and Maple Leaf (NYC–Toronto) lines. Transportation to campus from the Syracuse Amtrak station is available from [Cornell Bus Service](#) during certain times of year and from [Ithaca Airline Limousine](#).

BY AIR:

The [Ithaca Tompkins Regional Airport](#) (ITH) is a 10-minute drive from campus and downtown areas. Ithaca is serviced by Delta, Continental, US Airways, and United. Once you arrive, [a local taxi service or TCAT bus](#) can bring you to campus.

From other regional airports:

- Syracuse Hancock International Airport (SYR), Syracuse, NY: 90 minutes
Transportation to campus from the Syracuse airport is available from [Cornell Bus Service](#) during certain times of year and from [Ithaca Airline Limousine](#).
- Greater Rochester International Airport (ROC), Rochester, NY: 2 hours
- Greater Binghamton Airport (BGM), Binghamton, NY: 85 minutes
- Elmira-Corning Regional Airport (ELM), Horseheads, NY: 1 hour
- John F. Kennedy International Airport (JFK), New York City: 4 hours, 30 minutes
- LaGuardia Airport (LGA), New York City: 4 hours, 20 minutes
- Newark Liberty International Airport (EWR), Newark, NJ: 4 hours

BY CAR:

General Driving Info: Getting to and around Ithaca and the Cornell Campus can be challenging so please allow extra time for navigating the unfamiliar area. Signs will be posted to help guide you once you arrive on Campus via the expected route but there are bound to be some moments where you feel lost or uncertain. If you need help during the travel to Ithaca or campus please call us at **(216) 780-2119** and we will do our best to help you make your way to North Campus and the RPCC complex. **GPS Note:** If you are driving and chose to use GPS or Google Maps, Mapquest, etc. the Robert Purcell Community Center address is: **107 Jessup Rd, Ithaca, NY 14853.**

Within 30 miles of Ithaca, NY there are various state routes and two-lane roads that can lead you to campus. The two most common routes are Route 13 (North – South) and Route 79 (East-West).

From the southeast: Take I-81 north and exit at Whitney Point. Take US route 11 North to route 79, taking route 79 to Ithaca

From the southwest: Take route 96, 89, or 34 north to route 13, following route 13 to Ithaca

From the northwest: Take route 79, 96, 89 or 34 south to route 13 & Ithaca

From I-90: From the New York State Thruway east or west, follow 81 south to the Homer exit (Exit 12) for route 281 & 13. Go south on route 281, which become route 13 in South Cortland. Follow route 13 to Ithaca

From the northeast: Take Route 13 to Ithaca and take the exit for the Pyramid Mall & Triphammer Road

For more specific driving directions, please see our [interactive campus map](#) or use google maps or your preferred route planner. **GPS Note:** If you are driving and chose to use GPS or Google Maps, Mapquest, etc. the Robert Purcell Community Center address is: **107 Jessup Rd, Ithaca, NY 14853.**

Driving Directions to Robert Purcell Community Center: Again, getting around Ithaca and the Cornell Campus can be challenging so please allow extra time for navigating the unfamiliar area. Signs will be posted to help guide you once you arrive on Campus via the expected route but there are bound to be some moments where you feel lost or uncertain. If you need help during the travel to Ithaca or campus please call us at **(216) 780-2119** and we will do our best to help you make your way to North Campus and the RPCC complex.

From the airport: Turn left onto Warren Road and drive a short distance to the traffic light at Route 13. Stay on Warren Road, crossing Route 13, and continue to the first stop sign at Hanshaw Road. Turn right onto Hanshaw Road and turn left on Pleasant Grove Road (if you pass the shops at Community Corners you have gone too far). Turn right onto George Jessup Road and continue straight until you come to the Robert Purcell Community Center (the 2nd entrance on your left).

From the Northeast on Route 13: Take the exit for the Pyramid Mall & Triphammer Road. At the light at the end of the exit ramp, go left on Triphammer Road, continuing over the bridge, and through two traffic lights until you reach the first stop sign at Hanshaw Road (stay in the left lane). Turn left onto Hanshaw Road, passing a couple of small shopping complexes on the right. Follow the "Cornell" signs. Turn right onto Pleasant Grove Road. Turn right onto George Jessup Road and continue straight until you come to the Robert Purcell Community Center (the 2nd entrance on your left).

From the Southwest, Southeast, or Northwest: Take any route (79, 96, 89 or 34) to Route 13 (North and East). Route 13 North from Rts. 79, 89 or 96 is A.K.A. Meadow Street, which runs 1-way through the city of Ithaca. Take the Triphammer Road exit off Route 13. Go right at the traffic light onto Triphammer Road, through the next traffic light until you reach the first stop sign at Hanshaw Road (stay in the left lane). Turn left onto Hanshaw Road, passing a couple of small shopping complexes on the right. Follow the "Cornell" signs. Turn right onto Pleasant Grove Road. Turn right onto George Jessup Road and continue straight until you come to the Robert Purcell Community Center (the 2nd entrance on your left).

TAXI SERVICES:

Taxis serve the Ithaca airport and can be summoned with a phone at the airport ground transportation desk, or by calling +1.607.277.7777. Fares are based on zone rather than by meter, and are charged *per destination address*. Service to Cornell should cost about \$15-20 plus tip; you should have cash since credit cards are not necessarily accepted. If the driver does not know Robert Purcell Community Center, it is near the corner of George Jessup Road and Pleasant Grove Road on North Campus. The trip takes about 10-15 minutes.

Additional Contact Info for Taxis:

Ithaca Dispatch (ithacataxi.biz)
University Taxi: (607) 277-7777
Cayuga Taxi: (607) 277-TAXI (8294)
Yellow Cab Co: (607) 277-CABS (2227)
Or Toll Free: 1-888-321-1149

LOCAL BUS INFO:

TCAT: <http://www.tcatbus.com/> (607) 277-7433

RENTAL CARS:

AVIS Reservations: 1-800-831-2847 - www.avis.com
Hertz Reservations: 1-800-654-3131 - www.hertz.com
Local Office: (607) 257-8677

PARKING:

We have made arrangements for Summer School participants to be able to purchase parking permits for Lot A and Lot CC on the North Campus of the university. If you paid for parking in advance, your name will be given to the RPCC staff or you can purchase the parking permit upon arrival. You will receive your parking permits for these approved lots upon arrival and check-in at RPCC. Parking in other lots or areas of Cornell University is restricted to permit holders, and they are very strict about enforcing these parking regulations. This is not anything we have control over. **You are responsible for any and all parking fines** you receive either on campus or off. You may pick up your parking pass at registration.

HOUSING ACCOMMODATIONS

Participants selected between three options – North Campus Townhouses, Mews Hall Dormitory, or Commuting. Participants who opted for the Townhouses will be staying in an air-conditioned townhouse has one bathroom, a kitchen, living area, and two bedrooms (2 people per bedroom), and will be shared by four union sisters. View a [description of the townhouses](#) with photos and other information. For those who opted for the Mews Hall Dormitory, you will have a private bedrooms are air-cooled (i.e. fans and cooled air, not air-conditioning). There is one bathroom shared by up to 5 individuals. There is a communal kitchen and lounge areas on each floor. View a [description of Mews Hall](#) with photos and other information. Linens and towels will be provided but please remember to bring toiletries, personal care items and hangers, as they are not provided.

LOST KEYS:

You will be provided with a swipe card for entry into the building and a key for entry to your room. There is a **\$80** lost room key fine to rekey your room. There is a **\$15** charge to replace lost swipe cards. You will be charged these fees if you lose your room key or fail to return it upon check-out.

LOCATION OF CLASSES:

Classes will be held in the Robert Purcell Community Center, a fully air-conditioned facility. Bring a sweater since rooms can be quite cool!

EXERCISE OPTIONS:

[Gym and workout facilities](#) are available. Go to Helen Newman Hall room 305 ([map](#)) between 7:30-4:00 weekdays, show your conference nametag and ID (drivers license or passport), and ask for a conference pass. There is a fee of \$20 per week or \$7 for a day pass. Passes provide access to the gym area, pool, and fitness classes. The fitness class schedule can be found [here](#). Also, there are some lovely walking or jogging routes around campus – for free ☺

LINENS AND LAUNDRY OPTIONS:

You will be provided with basic linens – bedding and towels. But feel free to bring items that will help you be comfortable for the week (ex. favorite pillow, shampoo, small fan).

Laundry facilities are also located in the Townhouse Community Center and Mews Residence Hall. The costs to wash and dry a load of laundry is @ \$3 total. To do laundry you will need to connect with one of the Summer School coordinators who will have a laundry card. You will need to bring your own detergent or you can buy some detergent in the RPCC convenience store or walk into Collegetown to purchase detergent (@ 20 minute walk with some steep hills).

INTERNET ACCESS:

Free wireless internet access is available throughout most of the Cornell campus. However, within the dorm rooms and Townhouses wireless internet is not available. To access the wireless internet in common spaces select the "RedRover" network (not "RedRover Secure" or "RedRover Guest"), then open your web browser, visit any URL, and fill out the simple registration form that will appear. To connect to the internet within the dorm and townhouses, you will need a data cord to plug into your laptop and the wall jack. These data cords will be provided by RPCC staff when you check-in. More assistance will be provided when you are on campus.

Public computers may be found in RPCC Computer Lab. The Computer Lab hours will be available for our use and more details will be shared upon arrival.

MEALS:

Breakfast, lunch and most dinners will be served at RPCC Marketplace Eatery, a short walk from both housing options (Mews Dorm and Townhouses). The RPCC Marketplace Eatery is in the same building **where all the classes and summer school activities will be held**. With the exception of the Monday night picnic and the Graduation Luncheon, all meals will be in the RPCC Marketplace Eatery. You will need your dining pass to eat in the RPCC Marketplace Eatery. Please note that once you enter the dining hall for a meal you should not leave the hall until you are done eating. If you leave and enter again during the same meal period you may be counted twice and affect your meals for the rest of the week. The cost of these meals is included in your registration fee. There are vegetarian options at all meals. There are NO refunds for purchases of advance meal tickets or meals not eaten, or for participants who depart early. Meals are available on a cash basis for participants who do not have a name badge or swipe card.

We will be sharing RPCC Marketplace Eatery with other summer groups, so it is important to observe the meal times on the schedule.

Water and some light refreshments will be provided during morning and afternoon breaks across the street in the Townhouse Community. So we encourage you to take advantage of the food (and caffeine) options available in the Dining Hall during our scheduled meal times.

WEATHER & WALKING IN ITHACA:

Weather in Ithaca can be unpredictable. Please be prepared for rain and hot or moderately cool weather. Please bring an umbrella and comfortable walking shoes as you will be walking up some hills to go between buildings.

WHAT IF I GET SICK WHILE AT SUMMER SCHOOL?

Please let a staff person know immediately if you are ill or require medical assistance. In an emergency call 911. To reach campus police directly call 607-255-1111 or Ithaca City Police at 607-272-3245. **Any illness or injury requiring medical treatment is *not* included in your registration fee and must be covered by your own insurance.** The closest hospital is Cayuga Medical Center at 101 Dates Drive, Ithaca, NY 14850 607-274-4011. And there is at least one walk-in clinic in Ithaca:

Convenient Care at Ithaca
10 Arrowwood Drive,
Ithaca, NY 14850 607-274-4150
Located at Route 13 and Warren Road
Open every day 7:00 a.m.–10:00 p.m, 607-274-4150

PEOPLE TO CONTACT WHEN ON CAMPUS:

If you get lost or have other trouble throughout the week please contact Susan Porter (216) 780-2119 or Julie Sadler (302) 650-8461.

CANCELLATION AND REFUND POLICY:

Cancellations must be received in writing - letter, fax or email - before a refund will be issued. Full refunds are available until June 21st. Written cancellations made after June 21st will incur a late cancellation fee of \$75. Registered participants who fail to cancel in writing prior to the start of the summer school and do not attend the program (*i.e. no-shows*) will not receive a refund except in extreme circumstances addressed on a case-by-case basis.

CHECK-OUT:

The 38th Annual Summer School comes to a close on Thursday, July 25th @ 1:00pm. Please schedule your return home after this hour. Participants can check out of their rooms before classes on Thursday, July 25th between 7:00am and 8:30am. Additionally, participants can check-out after the graduation ceremony and brunch which will conclude by 1:00pm. All participants must be checked out of their dorm rooms by 2pm on Thursday, July 25th. Any guests remaining in the residence hall and townhouses after this time will be asked to pay for an additional night.

Please complete and BRING WITH YOU TO SUMMER SCHOOL

Your feedback is important to use; please take a moment to complete this form and BRING WITH YOU to the School:

Northeast Regional Summer School for Union Women 2013 Student Evaluation of Pre-Arrival Process

1. When did you first learn about the Summer School for Union Women?
 - a. This month
 - b. 3 months ago
 - c. 6 months ago
 - d. Last year or before

2. How did you hear about the Summer School for Union Women? Please select all that apply.
 - a. My union newsletter
 - b. Fellow union member
 - c. Labor education program (please specify which program and the instructor's name):

 - d. State AFL-CIO, local labor council, union, executive board member, union office/steward/organizer, women's committee
 - e. Summer School flyer, brochure, email alert or message
 - f. Facebook, Summer School "listserv" (online bulletin board), Internet search
 - g. Other (please specify): _____

3. Is this your first time attending the Summer School for Union Women?
 - a. Yes
 - b. No (If no, what year did you attend?) _____

4. Did you receive emails from the Cornell registrar with links to the summer school website for information?
 - a. Yes
 - b. No If no, please go to question 6

5. On a scale from 1 to 5, **1=poor** and **5=excellent**, how would you rate the quality of information available on the website?

6. How did you travel to the Summer School for Union Women? Please select all that apply.
 - a. Train or Amtrak
 - b. Car
 - c. Bus
 - d. Plane
 - e. Other _____

7. Do you have any suggestions for improving the pre-arrival process?

8. What additional information would have been helpful to you for you to have before you arrived?

9. Other comments?