

ILR Graduate Degree Programs Waiver Request

Use this form to **request course requirement waiver**. All course waiver requests must be accompanied by the course description and syllabus of the equivalent course taken. Only full semester courses with grades of B or above will be accepted. Credit hours for courses taken outside of Cornell are not transferable so you must substitute an appropriate course for the waived one. Approval of the instructor of the ILR course you intend to waive and your advisor is required. All completed requests must be reviewed and approved by the ILR Director of Graduate Studies.

Student Name: NetID: Student ID Number:

Degree Program: Concentration:

Course you are requesting to waive (provide course number and name):

Reason for waiver:

Signatures & Approvals:

I have received the request and the course materials and agree this student has completed an equivalent course and should be allowed a waiver of this requirement.

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Print Name (Course Instructor)	Signature (Course Instructor)	Date (mm/dd/yyyy)

I have reviewed this request and recommend approval to the Director of Graduate Studies.

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Print Name (Advisor)	Signature (Advisor)	Date (mm/dd/yyyy)

I understand this policy and certify the above information is correct and true.

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Print Name (Student)	Signature (Student)	Date (mm/dd/yyyy)

Office use only - Graduate Committee/DGS decision and date: _____