

**ARRANGEMENT ESTABLISHING AN UNDERSTANDING  
BETWEEN  
THE U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION,  
HOUSTON DISTRICT OFFICE  
AND  
THE CONSULATE GENERAL OF THE UNITED MEXICAN STATES  
IN HOUSTON, TEXAS**

The U.S. Equal Employment Opportunity Commission (EEOC), Houston District Office, and the Consulate General of the United Mexican States in Houston, Texas (Consulate), hereinafter referred to collectively as “the Participants”;

**RECOGNIZING** the joint commitment to compliance and awareness of workplace laws and regulations applicable to all Mexican nationals in the United States of America;

**RECOGNIZING** that need formaintaining cooperative relationships for purposes such as training and education, outreach and communication and promoting a dialogue on compliance with laws and regulations enforced by the EEOC;

**INTEND** to form an Understanding to seek achievement of the following:

**Overall Objective**

The Participants intend to establish a collaborative relationship to provide Mexican nationals inthe EEOC Houston Districtinformation, guidance, and access to education and training resources to help them exercise their workplace rights, with the view to protect their civil rights, particularly with regard to reducing violations of the laws and regulations administered and enforced by the EEOC related to employment discrimination and equal employment opportunity, and to help them understand the rights of workers and the responsibilities of employers under the Title VII of the Civil Rights Act of 1964 (Title VII-CRA), as amended; the Pregnancy Discrimination Act (PDA); the Equal Pay Act of 1963 (EPA); the Age Discrimination in Employment Act of 1967 (ADEA), as amended; Title I of the Americans with Disabilities Act of 1990 (ADA), as amended; and the Genetic Information Nondiscrimination Act of 2008 (GINA).

**Training and Education**

The Participants intend to work together to seek achievement of the following training and education goals:

- Launch an educational program (hereinafter referred to as “the Program”) aimed at making Mexican nationals in the EEOC Houston District aware of applicable workplace laws and regulations.
- Monitor, review, evaluate, and modify the Program as needed, through the terms of this Arrangement, to ensure that the public is well aware of workplace rights and responsibilities.
- Provide for training by EEOC on the application and enforcement of the statutes administered and enforced by EEOC to the appropriate Consulate’s staff.
- Establish a system for referring complaints to EEOC.
- Develop additional appropriate educational materials as needed.
- Arrange for an EEOC representative to attend and participate in appropriate forums held for Mexican nationals and employers involving topics under the jurisdiction of EEOC.

### **Outreach and Communication**

The Participants intend to work together to achieve the following outreach and communication goals:

- Conduct forums during the first year of the Program, where public notice is to be provided, and at least one representative of each Participant attends each forum.
- Publicize this Arrangement and all relevant information regarding the Program through local and international media.
- Provide educational materials to the Consulate for distribution.
- Provide the Consulate with a contact person to coordinate implementation of this Arrangement.
- Set up a system for consular contact with Mexican nationals who have returned to Mexico and are owed monetary compensation that EEOC has collected from the responsible employers. EEOC intends to facilitate this contact by providing the Consulate with the name, date of birth and any other

relevant information concerning these workers. When contact is done, EEOC intends to direct to the Consulate the corresponding checks issued by the responsible employers, made out to the workers. The Consulate intends to arrange for the delivery of the checks to the workers.

- Disseminate compliance and educational materials to the Consulate's constituency.

### **Promotion of a Dialogue**

The Participants intend to work together to seek achievement of the following goals related to promoting a dialogue on employment discrimination and equal employment opportunity:

- Raise awareness of and demonstrate commitment with respect to equal employment opportunity and workers' rights whenever the Participants address groups from the Mexican community.
- Convene or participate in forums, round table discussions, or stakeholder meetings on issues affecting Mexican nationals to help forge innovative solutions on issues concerning employment discrimination and equal employment opportunity, and other employment issues, and understanding of worker rights and responsibilities of employers.
- Share information on EEO laws and standards, including those related to equal employment opportunity, worker rights, employer responsibilities and labor exploitation.

An implementation team made up of representatives of each Participant intends to meet to develop a plan of action, mutually determine working procedures, and identify the roles and intended responsibilities of the Participants. EEOC intends to designate a point of contact for referrals from the Consulate. In addition, the Participants intend to meet at least three (3) times per year to track and share information on activities and results in achieving the goals of this Arrangement.

This Arrangement is intended to cease two (2) years from the date of signing. A Participant should endeavor to provide thirty (30) days advanced written notice of its intent to discontinue its participation in this Arrangement. This Arrangement may be modified in writing at any time by mutual consent of the Participants.

Signed at Houston, Texas in duplicate, this 2nd day of September, 2014, in the English and Spanish languages

**FOR THE U.S. EQUAL EMPLOYMENT  
OPPORTUNITY COMMISSION,  
HOUSTON DISTRICT OFFICE**



**R.J. RUFF JR.  
HOUSTON DISTRICT DIRECTOR**

**FOR THE CONSULATE GENERAL OF  
THE UNITED MEXICAN STATES  
IN HOUSTON, TEXAS**



**DR. LUIS MALPICA Y DE LAMADRID  
CÓNSUL GENERAL**