

Procedures to Propose Independent/Directed Study (ILR 4990)

An Independent Study project involves a faculty member working with one student while a Directed Study is when two or more students plan to work under the supervision of a faculty member.

I. Eligibility:

This proposal will be reviewed and ordinarily will be approved if the following criteria have been met.

- The proposal is submitted by a Senior or possibly a Junior who has an academic average of approximately B- or better.
- The candidate has completed less than nine ILR elective credits in directed study or internships.
- The proposal was developed in consultation with the Faculty Supervisor.
- The proposal does not cover material fully treated in regularly scheduled courses.

II. Student Responsibilities:

The Committee on Academic Standards and Scholarships intends that all Independent/Directed Study proposals be submitted for review *in the semester before the one* in which the study is to be done.

The Committee *will not review* proposals submitted later than one week into the semester in which the study is to be done.

Completing a proposal requires:

- Identifying a manageable topic.
- Consulting with a faculty member on the scope and content of the study.
- Developing a preliminary bibliography.
- Completing this proposal form.
- Securing the signature of the faculty member and department chair.
- Returning the completed form to OSS for review by the Committee on Academic Standards and Scholarships.

ILR 4990: INDEPENDENT/DIRECTED STUDY PROPOSAL

Submitted By _____ Year: Junior Senior

E-mail: _____

For Study to be done in _____ Term: 20____

Working Title of Study: _____

PROPOSAL:

The Academic Standards Committee requests a concise statement describing what you intend to study. Provide in the space below an essay of approximately 300 words about the question, hypothesis or issue that you will explore, indicating the focus and limits of the study.

CREDIT HOURS PROPOSED: _____ ILR Elective or _____ General Elective

SUPERVISOR: Professor _____ and I have agreed to meet _____ hours per _____ throughout the _____ Semester 20_____.

GRADING: I will submit for evaluation and a grade,
_____ a research paper of approximately _____ pages.
_____ a series of papers, _____ in number, each of _____ pages,
_____ other (please describe):

RESOURCES: I will use the following materials (please check all that apply):
_____ primary documents and archived materials,
_____ interviews with approximately _____ people,
_____ surveys to be provided to _____ respondents,
_____ other (please describe):

BIBLIOGRAPHY: A tentative bibliography listing the materials available for the study must be attached to this proposal.

Student Signature Date
(Additional student signatures may be attached)

Faculty Signature Date

Dept. Chair's Signature Date