



**Cornell University**  
**ILR School**

ILR Alumni Bulletin  
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**CORPORATE**

011733 (First Posted: 05/01/2015)

POSITION: Regional HR Specialist

EMPLOYER: Hatstand

LOCATION: New York, NY

DUTIES: The HR Specialist will support the day-to-day operations of the human resources function for the US, working closely with the business and the global HR team. This is a great opportunity for a junior HR professional to join a growing company and gain exposure to various HR practices and projects. Administer onboarding and lead induction, manage exit process, HR reporting, assist with immigration, assist with training and vendor relationships, support recruitment team, manage campus recruitment relationships and events, liaise with global HR team on policies and procedures.

QUALIFICATIONS: Bachelors degree required. Prior HR/administrative experience (full time and/or internship), highly motivated, with excellent communication and interpersonal skills, detail-oriented, ability to multitask and strong organizational skills, professional and highly confidential.

SALARY: Commensurate with experience

CONTACT: Please send resume and cover letter to [sarah.falender@hatstand.com](mailto:sarah.falender@hatstand.com).

011737 (First Posted: 05/08/2015)

POSITION: Senior Labor Relations Representative

EMPLOYER: Lockheed Martin Corporation

LOCATION: Moorestown, NJ

DUTIES: Studies, participates in the development/implementation of strategies, prepares for, and advises on matters pertaining to contract administration, contract negotiation, grievance investigation/adjudication, arbitration case preparation and support, conciliations, federal and state labor legislation, etc. Actively engaged across the enterprise, in Labor Relations and Positive Labor Relations activities in support of the business and MST/LR team. Represents management in collective bargaining with unions representing company employees. Prepares briefs and conducts or participates in the conduct of presentations at hearings.

QUALIFICATIONS: Bachelors or Masters degree required. Labor Relations/Collective Bargaining experience with hourly-through-exempt unions. Strong data mining and analysis skills. Attention to detail; precision in communications. Effective political acumen with leadership team and direct employee interactions. Mentoring/coaching, teaming and knowledge transfer skills.

SALARY: Commensurate with experience

CONTACT: Please apply online at <http://jobs.lmt.co/1KqYy>. Requisition #314559BR.

**UNION**

011734 (First Posted: 05/08/2015)

POSITION: Organization Leadership Specialist for Equity and Inclusion

EMPLOYER: SEIU International

LOCATION: Washington, DC

DUTIES: Develop and teach curriculum for a wide range of audiences (elected officers, staff, and union members) on inclusion, equity, anti-oppression, and structural racism. Work with a wide variety of local unions on designing, implementing, and evaluating change strategies that create equitable and inclusive organizations. (Any one position may not include all of the specific duties and responsibilities listed. Examples provide a general summary of the work required and should not be treated as a total and complete list of expected duties to be performed by employees in the classification.)

QUALIFICATIONS: Bachelors degree required, Masters in Labor Relations, Liberal Arts or related field preferred. A minimum of three years of experience working with organizations on leadership and issues of equity and inclusion. A minimum of five years of experience demonstrating progressively greater responsibility in a union, political, nonprofit or issue-driven environment.

SALARY: Commensurate with experience

CONTACT: A resume and cover letter are required for all applications. Your cover letter should explain your reason for wanting to work for SEIU. Please apply online at <http://www.Click2apply.net/nqzjrm7>.

011735 (First Posted: 05/08/2015)

POSITION: Economic Issues Policy Director

EMPLOYER: SEIU International

LOCATION: Washington, DC

DUTIES: Work with officers, Division leaders and senior staff to develop public policy positions, programs, publications and strategies on worker-related economic issues, including labor standards, collective bargaining, budget policy, taxes, and other relevant issues, that advance the Union's overall goals. Direct, review and develop analysis, testimony, correspondence and other materials on the International's federal, state and local policy positions ensuring timely and high quality products. (Any one position may not include all of the specific duties and responsibilities listed. Examples provide a general summary of the work required and should not be treated as a total and complete list of expected duties to be performed by employees in the classification.)

QUALIFICATIONS: Bachelors degree required, Masters or Juris Doctorate degree preferred in Public Administration, Labor Relations, Economics, Political Science or a related field. In addition, at least five years of supervisory experience and five years of work related experience in policy analysis, including issues development.

SALARY: Commensurate with experience

CONTACT: A resume and cover letter are required for all applications. Your cover letter should explain your reason for wanting to work for SEIU. Please apply online at: <http://www.Click2apply.net/r8fr5x8>.

011736 (First Posted: 05/08/2015)

POSITION: Deputy Director of Government Relations

EMPLOYER: SEIU International

LOCATION: Washington, DC

DUTIES: The position is responsible for assisting the Director with the daily management of the Department, as well as direct oversight of priority programs and projects as they arise. Oversee the Department's staff development/organizational equity and internal coordination plans, including planning staff meetings and working with the Legislative and Policy Directors on staff work plans, training and development. Manage or represent Department on union-wide projects, such as annual member and staff conferences or Conventions. Coordinate work to support union-wide Political/Government Relations Committee of the International Executive Board. Oversee the Department's overall budget, including its contributions budget.

QUALIFICATIONS: Bachelors degree required. A minimum of ten years of work in the labor movement or allied organizations with emphasis on legislative and political work, and with a minimum of five years in a leadership or management position. Significant experience in political and legislative activity and policy development; well-developed strategic planning, policy analysis, management, organizational development, interpersonal and communications skills.

SALARY: Commensurate with experience

CONTACT: A resume and cover letter are required for all applications. Your cover letter should explain your reason for wanting to work for SEIU. Please apply online at <http://www.Click2apply.net/snzsqvh>.

NON-PROFIT/GOVERNMENT
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011738 (First Posted: 05/22/2015)

POSITION: Investigator

EMPLOYER: U.S. Department of Labor, Employee Benefits Security Administration

LOCATION: New York, NY

DUTIES: Independently plans and conducts complex civil and criminal investigations focusing on the analysis of employee pension and welfare benefit plan operations and the business, financial and accounting practices of a variety of related entities (e.g., bank trust departments, investment managers, insurance companies, and other service providers). In so doing, the incumbent performs a range of activities required to: 1) assess the fiduciary conduct and/or criminal actions of plan officials and service providers; 2) determine the appropriateness of financial investment of plan monies; and, 3) evaluate compliance with the ERISA fiduciary, reporting and disclosure provisions and related civil and criminal Federal laws.

QUALIFICATIONS: Bachelors degree. See links below for qualifications required. Must apply through USAJobs by May 27, 2105.

SALARY: \$66,031 - \$102,894 / Per Year

CONTACT: Apply through USAJobs. See following link:

MS announcement: <https://www.usajobs.gov/GetJob/ViewDetails/403323000>.